



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

*MINUTES*

Troy Bier, Chair  
Kathi Stebbins-Hintz  
Elizabeth St.Myers  
John Krings, President

June 3, 2024

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Troy Bier, Elizabeth St.Myers and Kathi Stebbins-Hintz

Others Present: Craig Broeren, Brian Oswald, Ron Rasmussen and Chris Feidt

I. Call to Order

Mr. Bier called the meeting to order at 6:43 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

**PS – 1 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve the following professional staff appointments:**

|                     |           |                              |
|---------------------|-----------|------------------------------|
| Brian Cole          | Location: | Lincoln High School          |
|                     | Position: | Teacher                      |
| Caitlyn Christensen | Location: | WRAMS                        |
|                     | Position: | Teacher                      |
| Makenna Maronek     | Location: | Pitsch Early Learning Center |
|                     | Position: | Teacher                      |
| Taylor Mancl        | Location: | Woodside Elementary          |
|                     | Position: | Teacher                      |
| Megan Overfelt      | Location: | Howe Elementary              |
|                     | Position: | Teacher                      |
| Cassidy Zieghan     | Location: | Grove Elementary             |
|                     | Position: | Teacher                      |
| Joshua Martineau    | Location: | Woodside Elementary          |
|                     | Position: | Teacher                      |
| Lauren Wilcox       | Location: | Grove Elementary             |
|                     | Position: | Teacher                      |

Nicole Gustaveson Location: WRAMS  
Position: Teacher

**Motion carried unanimously.**

**PS – 2 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve the following support staff appointments:**

Jenny Williams Location: Grove Elementary  
Position: Manager Satellite

Letty Schmick Location: Washington Elementary  
Position: Manager Satellite Kitchen

Stephen Dunn Location: Grove Elementary  
Position: Custodian

**Motion carried unanimously.**

**PS – 3 Motion by Elizabeth St.Myers, seconded by Kathi Stebbins-Hintz to approve the following 2024 summer professional staff appointments:**

| Name                     | Summer Teaching Position                  | Name               | Summer Teaching Position |
|--------------------------|---|--------------------|--------------------------|
| Pete Larsen              | Secondary                                 | Danielle Heuer     | Middle                   |
| Aferdita Mehmedi-Muslija | Secondary                                 | Elizabeth Rogus    | Elementary               |
| Emmaline Friedenfels     | Secondary                                 | Elizabeth Thompson | Elementary               |
| Isadora Wagner           | Secondary                                 | Lori Harmsen       | Elementary               |
| Anna Goldbach            | Secondary                                 | Kylee Eastman      | Elementary               |
| Jacob Hintz              | Secondary                                 | Taylor Bergquist   | Elementary               |
| Caitlin Lautenschlager   | Secondary                                 | Ashley Butler      | Elementary               |
| Jeanne Olson             | Secondary                                 | Mimi Doerrler      | Elementary               |
| Ginger Martin            | Secondary/Elementary/Middle               | Kasey Kautzer      | Elementary               |
| Julie Stoffel            | Secondary                                 | Yia Xiong          | Elementary               |
| Tony Biolo               | Secondary, Strength, Speed & Conditioning | Susan Martinez     | Elementary               |
| Justin Pyan              | Strength, Speed & Conditioning            | Melissa Miller     | Elementary               |
| Jack Smalley             | Strength, Speed & Conditioning            | Andrew Miller      | Elementary               |
| Faith Buzelli            | Strength, Speed & Conditioning            | Megan Thayer       | Elementary               |
| Zachary Toelle           | Strength, Speed & Conditioning            | Kylie Barnes       | Elementary               |
|                          |   | Amanda Bullock     | Nurse                    |

**Motion carried 2-0. Elizabeth St.Myers and Troy Bier voted yes; Kathi Stebbins-Hintz abstained.**

**PS – 4 Motion by Elizabeth St.Myers, seconded by Kathi Stebbins-Hintz to approve the following 2024 summer support staff appointments:**

| Name            | Position           | Name                | Position           |
|-----------------|--------------------|---------------------|--------------------|
| Joanne Dachel   | Instructional Aide | Beth Frank          | Summer Custodian   |
| Tania Halbersma | Instructional Aide | David Wittenberg    | Summer Custodian   |
| Nichole Goetz   | Instructional Aide | Holly Zwicke        | Summer Custodian   |
| Kellie Garski   | Instructional Aide | Aron Braun          | Summer Custodian   |
| Nicole Crowley  | Instructional Aide | Jordan Armitage     | B & G Helper       |
| Holly McMiller  | Instructional Aide | Tanner Peters       | B & G Helper       |
| Keegan Crowley  | Instructional Aide | Haley Casper        | Technology Support |
| Kelly Deitz     | Instructional Aide | Rachel Teeselink    | Technology Support |
| Donna Bohn-Moma | Instructional Aide | Cody Russell        | Technology Support |
| Lita Rosenow    | Instructional Aide | Benjamin Klingforth | Technology Support |
| Kerrie Wolosek  | Instructional Aide | Nicholas Caffaro    | Technology Support |
| Lisa Gray       | Instructional Aide | Macy Back           | Summer Gymnastic   |

|                      |                                 |                  |                  |
|----------------------|---------------------------------|------------------|------------------|
| Jennifer Lukaszewski | Instructional Aide              | Olivia Oleson    | Summer Gymnastic |
| Machelle Anderson    | Secretary                       | Tia Thao         | Summer Gymnastic |
| Marissa Ashenberg    | Secretary                       | Shaely Thao      | Summer Gymnastic |
| Tayla Palacios       | Summer Swim Instructor          | Bianca Bowden    | Summer Gymnastic |
| Lilly Reetz          | Community Lifeguard             | Sophie Hasenorhl | Summer Gymnastic |
| Milan Montero        | Community Lifeguard             | Kim Ahles        | Food Service     |
| Sarah Korte          | Community Lifeguard             | Letty Schmick    | Food Service     |
| Carol Korte          | Community Lifeguard             | Jenny Williams   | Food Service     |
| Colin Coates         | Community Lifeguard             |                  |                  |
| Marlene Holtz        | Community Lifeguard             |                  |                  |
| Elyxa Peck           | Community Locker Room Attendant |                  |                  |

**Motion carried unanimously.**

**PS – 5 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve the following youth apprenticeship/work experience support staff appointments:**

|                 |           |   |
|-----------------|-----------|---|
| Madison Graf    | Location: | District  |
|                 | Position: | Work Experience – Copy Assistant  |
| Riley Look      | Location: | District  |
|                 | Position: | Youth Apprenticeship – Building & Grounds                                 |
| Amelia Blum     | Location: | District  |
|                 | Position: | Youth Apprenticeship - Technology Department - Student Webmaster          |
| Cash Runstadler | Location: | District:   |
|                 | Position: | Youth Apprenticeship - Technology Department - LHS Chromebook Repair Tech |

**Motion carried unanimously.**

B. Resignations

**PS – 6 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve the following professional staff resignations:**

|                      |           |                     |
|----------------------|-----------|---------------------|
| Jacob Jorstad        | Location: | WRAMS               |
|                      | Position: | Teacher             |
| Rebecca Steckbauer   | Location: | Woodside Elementary |
|                      | Position: | School Counselor    |
| Nathali Jones        | Location: | Lincoln High School |
|                      | Position: | Teacher             |
| Emmaline Friedenfels | Location: | WRAMS               |
|                      | Position: | Teacher             |
| Autumn Maki          | Location: | WRAMS               |
|                      | Position: | Teacher             |
| Andrew Cook          | Location: | Lincoln High School |
|                      | Position: | Teacher             |

**Motion carried unanimously.**

**PS – 7 Motion by Elizabeth St.Myers, seconded by Kathi Stebbins-Hintz to approve the following support staff resignations:**

|                      |                        |   |
|----------------------|------------------------|---|
| Paige Weber          | Location:<br>Position: | Lincoln High School<br>Special Education Aide       |
| Linda Weinfurter     | Location:<br>Position: | Grove Elementary<br>Secretary                       |
| SanJuanita Rodriguez | Location:<br>Position: | Lincoln High School<br>ELL Aide                     |
| Cynthia Bates        | Location:<br>Position: | Washington Elementary<br>Special Education Aide     |
| Teri Jazdzewski      | Location:<br>Position: | Mead Elementary<br>Noon Duty Aide                   |
| Cheryl Hanneman      | Location:<br>Position: | Lincoln High School<br>Faculty Media Clerk          |
| Kaitlin Siemen       | Location:<br>Position: | Grant Elementary<br>Noon Duty Aide                  |
| Jessica Kuczynski    | Location:<br>Position: | THINK Academy<br>Instructional Aide, Noon Duty Aide |
| Alan Wollschlager    | Location:<br>Position: | Lincoln High School<br>Custodian                    |

**Motion carried unanimously.**

C. Retirements

**PS – 8 Motion by Elizabeth St.Myers, seconded by Kathi Stebbins-Hintz to approve the following support staff retirements:**

|                    |                        |                               |
|--------------------|------------------------|-------------------------------|
| Daniel Maciejewski | Location:<br>Position: | Grove Elementary<br>Custodian |
| Richard Weber      | Location:<br>Position: | Mead Elementary<br>Custodian  |

**Motion carried unanimously.**

D. Board Policy Review

Board Policy 375 - Student Activity Funds Management, Second Reading

**PS – 9 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve Board Policy 375 - Student Activity Funds Management for second reading.**

**Motion carried unanimously.**

Board Policy 375 Rule - Student Activity Fund Management Guidelines, Second Reading

**PS – 10 Motion by Kathi Stebbins-Hintz, seconded by Elizabeth St.Myers to approve Board Policy 375 Rule - Student Activity Fund Management Guidelines for second reading.**

**Motion carried unanimously.**

IV. Updates and Reports

A. WRPS Athletic Department Roles

Ron Rasmussen, Principal of Lincoln High School, Chris Feidt, Athletic Director, and Brian Oswald, Director of Human Resources shared with the Committee how the District attempted to fill the vacancy for the Middle School Athletic Director position following the recent retirement of the previous director. Despite efforts, the position could not be filled internally. As a result, there will be a reorganization of roles within the Athletic Department to ensure improved coverage and support for WRPS and community athletics and activities. These changes will also result in an overall decrease to the budget.

V. Consent Agenda

- Motions:
- PS – 1 Professional Staff Appointments
  - PS – 2 Support Staff Appointments
  - PS – 3 2024 Summer Professional Staff Appointments
  - PS – 4 2024 Summer Support Staff Appointments
  - PS – 5 Youth Apprenticeship/Work Experience Support Staff Appointments
  - PS – 6 Professional Staff Resignations
  - PS – 7 Support Staff Resignations
  - PS – 8 Support Staff Retirements
  - PS – 9 Board Policy 375 - Student Activity Funds Management, Second Reading
  - PS – 10 Board Policy 375 Rule - Student Activity Fund Management Guidelines, Second Reading

VI. Adjournment

Mr. Bier adjourned the meeting at 7:03 p.m.